

Council Overview Board

ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED 9 January 2017.

The recommendations tracker allows Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Please note that this tracker includes recommendations from the former Council Overview & Scrutiny Committee.

Date of meeting and reference	Item	Recommendations/ Actions	To	Response
1 June 2016 A7/2016	ANNUAL REPORT OF THE SHAREHOLDER BOARD	a) That further scrutiny in relation to Surrey Choices be scheduled once the Shareholder Board had completed the review of its business plan.	Scrutiny Manager	<p>Awaiting completion of the business plan review.</p> <p>Update (Sep): Surrey Choices has been given further time to complete a final business plan. This is expected in October. Scrutiny could be scheduled for the December meeting of COB.</p> <p>Update (Dec): the Chairmen of COB, SCSB and Audit & Governance wrote to the Leader and Chief Executive to express their concerns regarding the management and scrutiny of Surrey Choices.</p>
6 July 2016 A9/2016	RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SCRUTINY BOARD	a) That the Chairman consider whether any further discussion with the Cabinet was appropriate in the light of the Cabinet's response to the recommendation on the Investment Strategy Property Portfolio.	Council Overview Board Chairman	The Chairman has requested further papers from the Investment Advisory Board to aid his investigation and will report back to the Board at its November meeting.

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21 September 2016 R7/2016	INTERNAL AUDIT: REVIEW OF PROPERTY ASSET MANAGEMENT SYSTEM INCOME MODULE	a) The Board agreed that the service will report its progress against the high priority recommendations to Democratic Services.	Claire Barrett Nigel Jones David John Siva Sanmugarajah	Review early 2017, post go-live.
21 September 2016 R8/2016	INTERNAL AUDIT: SURREY YOUTH CENTRES- GOVERNANCE AND BUSINESS MANAGEMENT ARRANGEMENTS	a) The Board agreed that the service would bring an audit update report to the Council Overview Board. Audit would conduct a follow up in 3 months with a fuller review in 6 months	Ben Byrne Jan Smith David John Tasneem Ali	Update due end of March 2017.
3 November 2016 R9/2016	12 MONTH REVIEW OF ORBIS	<p>The Board resolved:</p> <p>The Chairmen of ABVCSSC and COB will coordinate their scrutiny work so that the same topics and reports, with additional authority specific information as requested, are prioritised by agreement between the Chairmen for consideration at each authority's scrutiny body which operate independently.</p> <p>Additionally, COB's Transformation Sub-Group members will meet, at least</p>	<p>COB Chairman</p> <p>Transformation Sub-</p>	<p>January 2017</p> <p>Currently seeking a date for a</p>

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		annually, with East Sussex Audit and Best Value members and a Brighton & Hove City Council observer to review Orbis performance and prioritise scrutiny topics.	Group	meeting to be held at the end of February 2017.
3 November 2016 R10/2016	HIGH PERFORMANCE DEVELOPMENT PROGRAMME	a) The Board agreed that a further report on the impact of the High Performance Development Programme incorporating the results of the staff survey and an update on the details of the new programme is brought to this Board in early 2017.	Ken Akers Karen Archer-Burton	Item scheduled for March 2017
14 December 2016 R11/2016	FORWARD WORK PROGRAMME	a) The Board agreed that they would request a paper detailing the current status of Devolution		Liz Lawrence to meet with Steve Cosser to provide an update, January 2017. Item scheduled for March 2017

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14 December 2016 R12/2016	PROPERTY SERVICES: STRATEGIC & OPERATIONAL UPDATE	<p>a) The Board agreed that a further report on the results of, and future plans for the investment strategy is brought to the Board in the new year.</p> <p>b) The Board recommend Property undertakes a programme of engagement with local committees to engage Members' on solutions to vacant property</p> <p>c) The Board agreed to review the Future Planned Approach (FPA) at the July 2017 COB meeting</p>		To review in July 2017
14 December 2016 R13/2016	AGENCY STAFFING UPDATE	<p>a) High % of agency staff in IT & Digital to be investigated by a Task Group with findings reported at the COB February meeting.</p> <p>b) The Board will review agency staffing data on a six-monthly basis</p>	Eber Kington, Colin Kemp, Denise Saliagopoulos, Hazel Watson.	Item scheduled for February 2017 Scoping document for the Task Group is attached as annex 1

COMPLETED ACTIONS - TO BE DELETED

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